



# Student Consent and Release

## Road Test Booking Service

Prior to a driver training school booking a road test on behalf of a student, the student must provide his or her consent for the school to book a road test on the student's behalf and disclose personal information about that student to ICBC for the purpose of booking a road test. The completed form must be kept in the student record.

### Joan Wallace Driving School

\_\_\_\_\_ authorize \_\_\_\_\_  
NAME OF STUDENT NAME OF DRIVER TRAINING SCHOOL

to book road tests on my behalf and disclose the following personal information to the Insurance Corporation of British Columbia (ICBC) for the purpose of booking a road test, in accordance with sections 26 and 27 of the Freedom of Information and Protection of Privacy Act (the Act):

- My name
  - My learner's licence number
  - My e-mail address (if applicable)
  - My contact phone number
1. I understand that if I fail to attend a road test appointment booked on my behalf without providing either at least 48 hours notice of cancellation to ICBC, or a reason for my failure to attend that is satisfactory to ICBC, I will be charged a \$25.00 fee for each missed test at my next road test appointment. This \$25.00 fee is in addition to the usual road test fees.
  2. I understand and agree that ICBC may use the above information to update its customer database, and that ICBC will not disclose the above personal information to any external third party without my consent except where authorized by law, or for law enforcement purposes.
  3. I understand that ICBC maintains physical, electronic, and procedural safeguards in compliance with the Act to protect my personal information.
  4. I authorize Wallace Driving School Ltd. or representative(s) to liaise with ICBC on my behalf regarding road test results.

\_\_\_\_\_  
SIGNATURE OF STUDENT DATE

If the student has any questions regarding how his or her personal information will be used by ICBC, he or she may contact:

**Driver Testing & Vehicle Information Services**  
151 West Esplanade  
North Vancouver BC V7M 3H9  
Telephone: 604-661-2255  
Toll Free: 1-888-715-7775